

1 November 2019

Dear Shareholder,

SHAREHOLDER COMMUNICATIONS – HOW DO YOU WANT TO RECEIVE YOUR SHAREHOLDER INFORMATION?

We are taking this opportunity to ask shareholders of essensys plc (the “Company”) to consider how you wish to receive the Company’s Annual Report, notices of meetings and other shareholder documents or information in the future. Greater use of electronic communications will help reduce the amount of paper the Company uses, which will reduce the Company’s costs and its impact on the environment, and you will benefit from being able to access documents on the day of publication. Further information is set out overleaf.

You have the following options of communication available to you:

Option 1 – paper communication

If you wish to continue to receive paper documentation by post, you will need to complete the Shareholder Communications Response Form at the end of this document and return it to our Registrar, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA by 29 November 2019, being 28 days later than date of dispatch.

Option 2 – email communication

If you wish to be notified by email whenever shareholder documents are available on the Company’s website, (www.essensys.tech) please register at www.shareview.co.uk (see details overleaf).

Option 3 – website communication

If you wish to be notified by letter whenever shareholder documents are available on the Company’s website, you do not need to take any further action. Please note that if you do not return your Response Form by 29 November 2019, being 28 days later than date of dispatch, we will assume that you have consented to website publication of these documents and you will no longer receive hard copies by post. You are free at any time to change your mind and elect to receive paper documentation by contacting Equiniti using the contact details noted overleaf. There may be times when the Company needs or considers it desirable to send documents or information to you in hard copy rather than via the website, in which case we reserve the right to do so.

Yours faithfully,

ONE Advisory Limited

Company Secretary to essensys plc

FREQUENTLY ASKED QUESTIONS

Q. Why are we being given this choice now?

- A. The Companies Act 2006 includes provisions regarding shareholder communications which allow us to offer you greater choice in how we communicate with you.

Q. What are my three options?

- A. Your options are as follows:
1. to continue to receive paper documents by post; or
 2. to be notified by email that shareholder documents are available on the essensys website; or
 3. to be notified by letter that shareholder documents are available on the essensys website.

Q. Why should I change to electronic communications?

- A. Communicating with you via our website will not only reduce our impact on the environment and minimise waste but it will also enable us to deliver relevant information to you in a timely, convenient and more cost effective form. You can also access additional information about the Company on our corporate website www.essensys.tech, such as the share price, regulatory announcements and financial results.

Q. What do I need to do next?

- A. Choose one of the following options:

Option 1 – Continue to receive paper documents by post

If you would like to continue to receive shareholder documents through the post to your registered address, please complete and return the Response Form to Equiniti by 29 November 2019.

Option 2 – Be notified by email that documents are available on the (company) website

If you would like to receive shareholder documents by looking at our website, and would like to receive notification by email of the publication of relevant documents please register online. Registering for electronic communication is done via Shareview, a secure internet based platform provided by our Registrar, Equiniti. Just go to www.shareview.co.uk and follow the 'Register' link in the top left corner. You will need your Shareholder Reference Number, select 'electronic' as your preferred method of delivery of company communications and provide your email address. You will then receive an email each time a shareholder document is placed on our website, giving you full details of where and how to access it.

Option 3 – Be notified by letter that documents are available on the essensys website

You can choose to receive shareholder documents by looking at our website but receive notification by letter of the publication of shareholder documents. If you wish to choose this option, you need take no action.

Q. Can I change my mind?

- A. Yes, you can change your mind at any time by writing to the Company's Registrars, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA.

Q. What if I choose to receive electronic communications but would still like to receive a paper version of a particular document?

- A. You can ask us for a paper copy of any document at any time by contacting the Company Secretary at: ONE Advisory Limited, 201 Temple Chambers, 3-7 Temple Avenue, London, EC4Y 0DT.

Q. What equipment do I need to receive website communications?

- A. You will need an internet enabled PC with web browser software, and Adobe Acrobat Reader DC which can be downloaded free of charge from the Adobe website, www.adobe.com.

Q. Are there any exceptions to electronic communications?

- A. There may be times when the Company needs or considers it desirable to send documents or information to you in hard copy rather than via the website, in which case we reserve the right to do so.

Q. Who do I contact if I have further queries?

- A. Contact Equiniti by telephone on 0371 384 2030 (non-UK callers +44 (0)121 415 7047). Lines are open 8.30 a.m. to 5.30 p.m. Monday to Friday (excluding public holidays).

Shareholder Communications Response Form – (essensys plc)

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Shareholder Reference Number: <input type="text"/>	Your options	
	Option 1 – Paper To continue to receive shareholder documents by paper/post, please fill in your details in the left hand column opposite, tick this box and return this Response Form to Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA by 29 November 2019.	<input type="checkbox"/>
	Option 2 – Email To be notified by email that shareholder documents are available on the essensys website, please register at www.shareview.co.uk (See “Frequently Asked Questions section of the Shareholder Communications Letter enclosed with this form). Do not return this Response Form.	<input type="checkbox"/>
	Option 3 – Website To be notified by letter that shareholder documents are available on the essensys website, you need take no further action. Do not return this Response Form.	<input type="checkbox"/>



