

JOB DESCRIPTION

JOB TITLE:	MANAGEMENT ACCOUNTANT
DEPARTMENT:	FINANCE, ADMIN & SYSTEMS
LOCATION:	LONDON
REPORTS TO:	FINANCIAL CONTROLLER
RESPONSIBLE FOR:	NO DIRECT REPORTS

essensys is one of the fastest growing global proptech firms moving rapidly into our next stage of hypergrowth. Established in London in 2006, essensys was created to solve the complex operational, everyday challenges for flexible workspaces, the largest growing segment in the commercial office market. We believe the office environment of the past is no longer - the staid, the unresponsive and the impersonal - will be replaced with space-as-a-service and tech-oriented environment that has already attracted the world's largest enterprise users. Today, flex workspace accounts for less than 2% of the office space market and current growth estimates could easily reach 30% by 2030. Traditional landlords need to adapt and have already started doing so, especially in light of COVID. The opportunity is massive. In 2019, essensys became a publicly traded company on the London Stock Exchange and currently has offices in London, NYC, and LA. We have customers across 28 countries.

WHAT WE DO

We have built the only private cloud network to service the flexible workspace industry which underpins our SaaS platforms. We simplify the day-to-day management of flexible workspaces and the provisioning of secure wifi, internet and digital infrastructure services to tenants. Our platforms automate key tasks and processes and help flexible workspace providers deliver highly efficient, customer-centric workspace solutions. Our partners include some of the largest landlords and flex operators in the world, as we deliver an end-to-end, scalable solution by leveraging our 15 years of experience and our 100+ team of award-winning developers and engineers.

ABOUT THE ROLE

This role is for the position of Management Accountant. The successful candidate will be a critical member of the back-office solution to the essensys growth strategy fuelled by the recent fund raise. The core of the role is the timely preparation of the essensys (UK) Ltd financial reporting.

MAIN DUTIES AND RESPONSIBILITIES

- Complete month-end close for UK trading company, including assisting with drafting of UK performance commentary
- Analysis of timesheets for capitalisation of Internal development work
- Process intercompany recharges
- Maintain balance sheet reconciliations
- Maintain fixed asset register

- Prepare year-end audit pack
- Act as key subsidiary contact with auditors during both half year and full year reviews
- Assist with forecasts and budget process
- Preparation of subsidiary financial statements
- Support on group VAT return preparation
- Obtain corporate credit card reports, identify source of costs and post charges to relevant GL
- Undertake any other adhoc projects as required

KNOWLEDGE AND EXPERIENCE

- Qualified accountant – ACA, ACCA or CIMA
- Previous management accounts experience within in a similar role (preferably real estate, software or managed services industries)
- Strong Excel skills
- Excellent analytical and problem-solving skills
- Must be self-motivated, enthusiastic, inquisitive and detail oriented
- Strong organizational skills with ability to prioritize and handle multiple projects simultaneously with support from senior team members
- Experience with capitalized software development accounting beneficial
- Previous use of Netsuite highly desirable

APTITUDE AND PERSONAL QUALITIES

- Deadlines focused without reducing attention to detail
- Results driven mentality to problem solving
- Ability to multi-task, prioritize, and work independently
- Clear desire to overachieve and develop within the business
- Hard working with professional integrity & resilience